

ERLE



Energy-Related Laboratory Equipment

<http://erle.osti.gov/erle>



Users Manual

September 1998
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U.S. Department of Energy
Office of Energy Research
Washington, DC

Developed by Office of Scientific and Technical Information

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Energy-Related Laboratory Equipment (ERLE) Users Manual

This document provides the guidance necessary for colleges, universities, and other institutions of higher education to apply for used surplus energy-related laboratory equipment for research purposes.

1. Overview

The Used Energy-Related Laboratory Equipment (ERLE) Grant Program was established by the United States Department of Energy (DOE) to grant available excess equipment to institutions of higher education for energy-related research. The equipment listed in this database is available for grant; however, specific items may be recalled for DOE use and become unavailable through the program. For an extended version of the overview, click on **Equipment Program Overview** on the ERLE home page (see Figure 19).

2. How to Access the ERLE Home Page

The Used Energy-Related Laboratory Equipment (ERLE) home page can be accessed at <http://erle.osti.gov/erle>

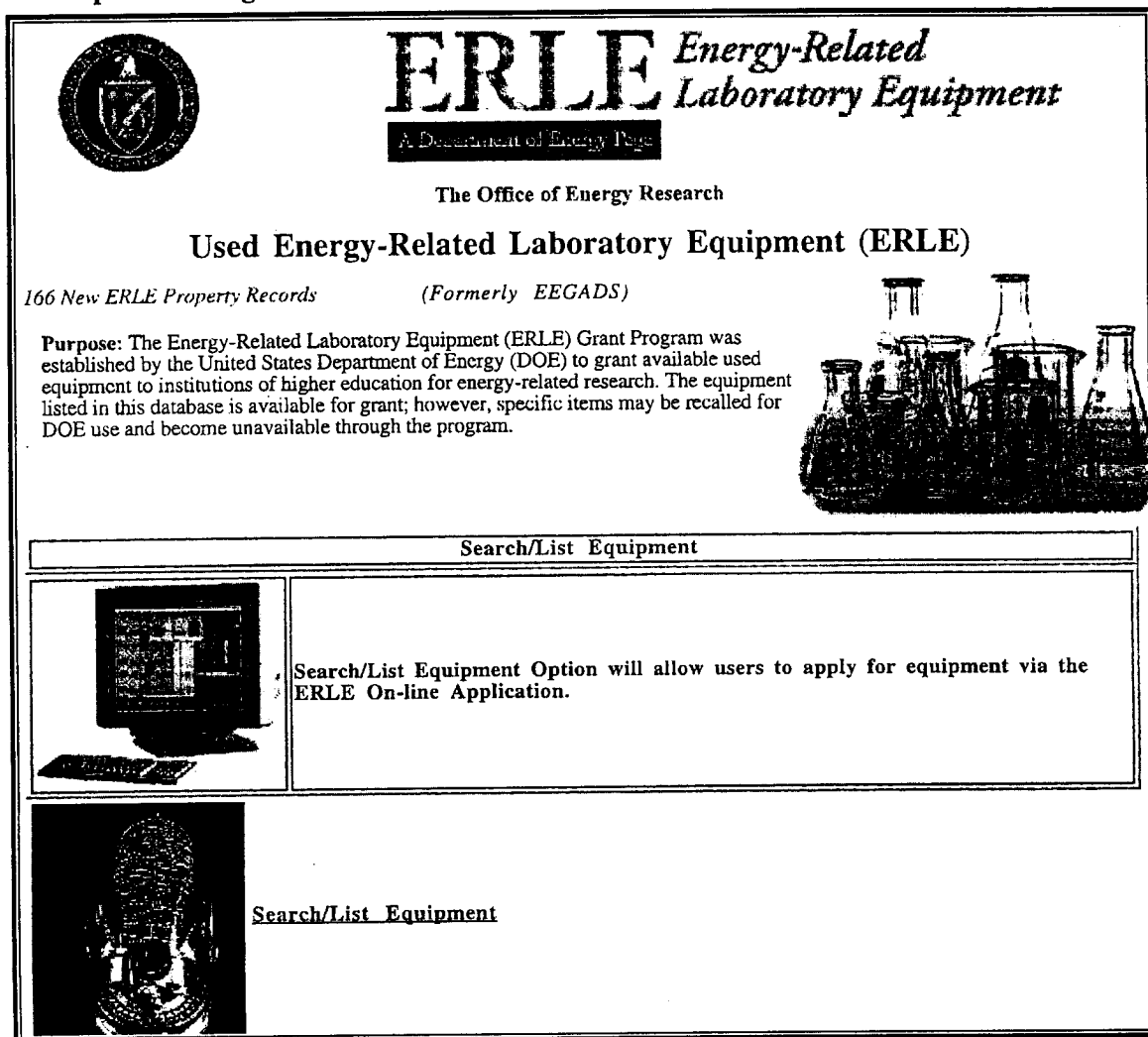


Figure 1 ERLE home page

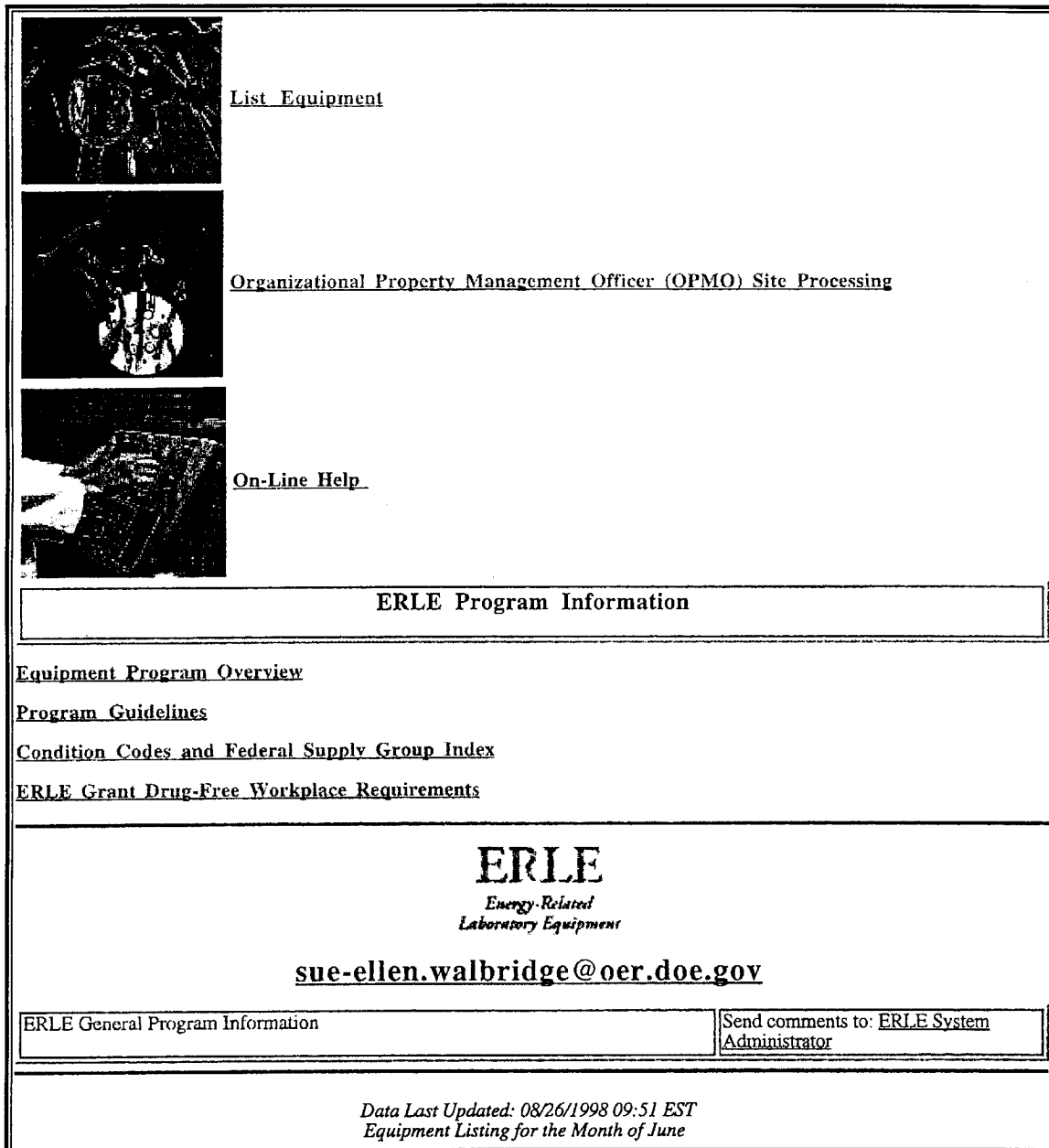


Figure 2 ERLE home page continued

The [On-Line Help](#) link toward the bottom of the home page gives an overview of the List Option, Search Option, and OPMO Option.

You can either view the ERLE Program Information on line at <http://erle.osti.gov/erle> (the ERLE home page) or as follows:

[Equipment Program Overview](#) (Figure 19)

[Program Guidelines](#) (Figure 17)

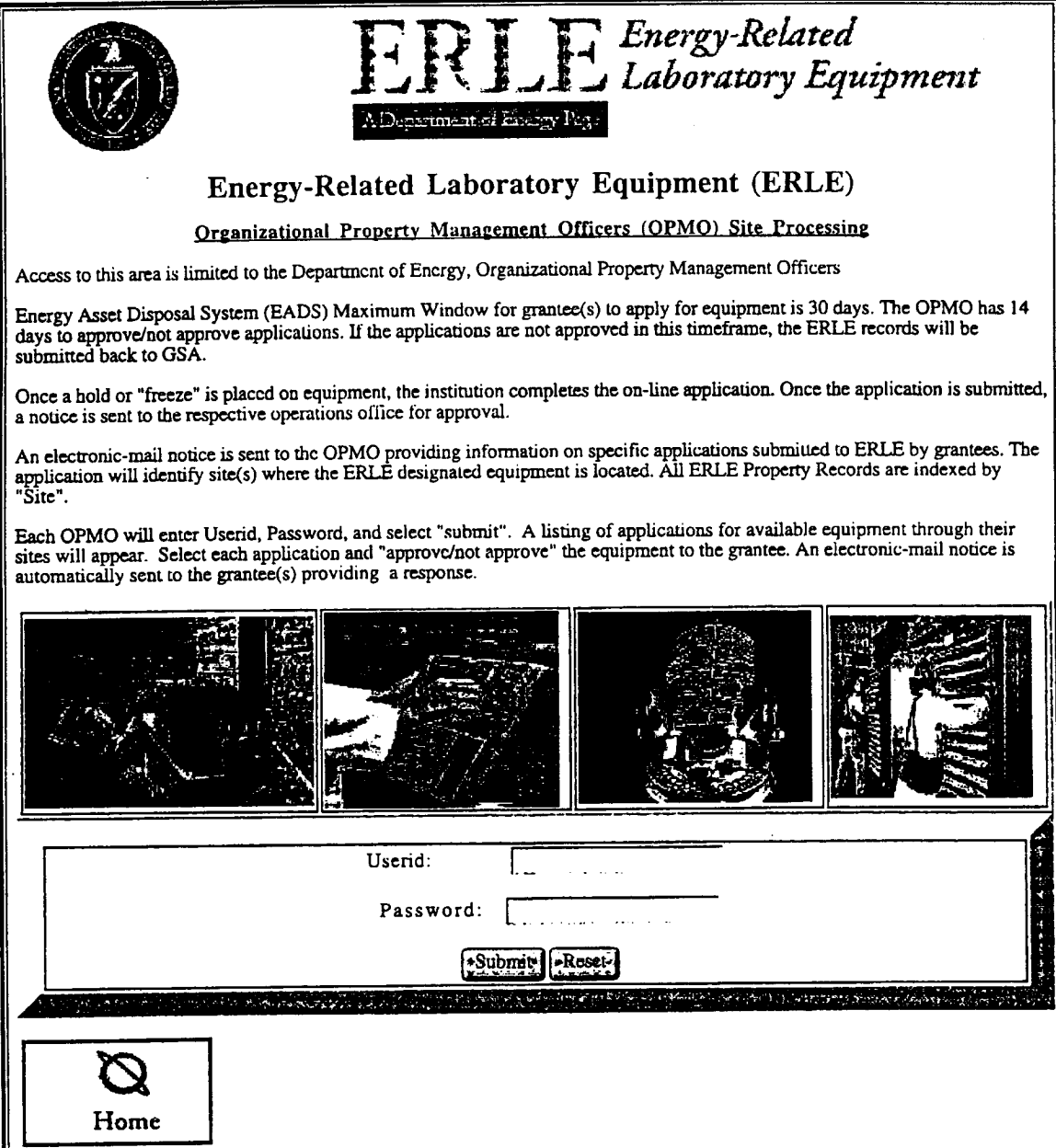
[Condition Codes and Federal Supply Group Index](#) (Figures 14, 15, and 16)


[ERLE Grant Drug-Free Workplace Requirements](#) (Figure 21)

3. Organizational Property Management Officers (OPMO) Process

The grantee(s) has 30 days to apply for the Energy Asset Disposal System (EADS) equipment. The OPMO has 14 days to approve or disapprove applications.

The OPMO responsible person will enter **Userid**, **Password**, and click on **Submit** (see Figure 3). A listing of applications for available equipment from all DOE sites will appear (see Figure 4). The OPMO responsible person will enter the **Item Control Number** and click on **Submit**. This will bring up the OPMO Site Report (for OPMO use only), which will indicate Equipment Approved, Equipment Not Approved, Management Report for Disapprovals, and Management Report for Approvals.



 **ERLE** *Energy-Related Laboratory Equipment*
A Department of Energy Page

Energy-Related Laboratory Equipment (ERLE)
Organizational Property Management Officers (OPMO) Site Processing

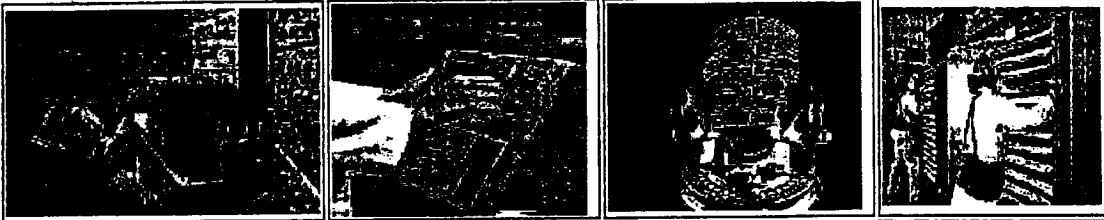
Access to this area is limited to the Department of Energy, Organizational Property Management Officers

Energy Asset Disposal System (EADS) Maximum Window for grantee(s) to apply for equipment is 30 days. The OPMO has 14 days to approve/not approve applications. If the applications are not approved in this timeframe, the ERLE records will be submitted back to GSA.

Once a hold or "freeze" is placed on equipment, the institution completes the on-line application. Once the application is submitted, a notice is sent to the respective operations office for approval.

An electronic-mail notice is sent to the OPMO providing information on specific applications submitted to ERLE by grantees. The application will identify site(s) where the ERLE designated equipment is located. All ERLE Property Records are indexed by "Site".

Each OPMO will enter Userid, Password, and select "submit". A listing of applications for available equipment through their sites will appear. Select each application and "approve/not approve" the equipment to the grantee. An electronic-mail notice is automatically sent to the grantee(s) providing a response.



Userid:

Password:


 **Home**

Figure 3 Organizational Property Management Officers Site Processing Entry Page


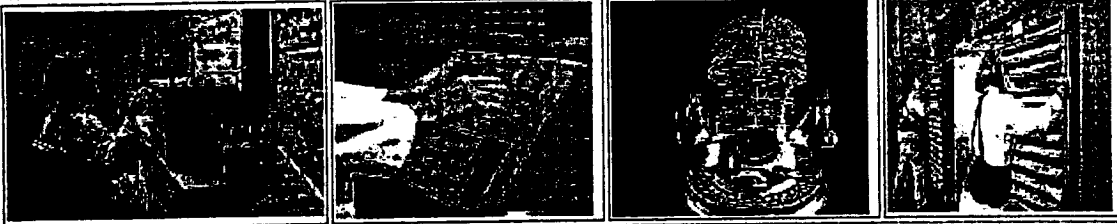

	<h1 style="margin: 0;">ERLE</h1> <p style="margin: 0;"><i>Energy-Related Laboratory Equipment</i></p> <p style="margin: 0; font-size: small;">A Department of Energy Page</p>				
					
<h2 style="margin: 0;">Site List OPMO</h2>					
<div style="border: 1px solid black; padding: 5px; display: inline-block;">  Home </div>					
<p><i>Data Last Updated: 8/26/1998 at: 21:11</i></p> <p>Department of Energy ERLE Items are sorted by title.</p>					
<p>No Records Returned</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%; padding: 2px;">Item Control Number</td> <td style="width: 33%; padding: 2px;">OPMO's Name</td> <td style="width: 33%; padding: 2px;">Customer's Name</td> </tr> </table>		Item Control Number	OPMO's Name	Customer's Name	
Item Control Number	OPMO's Name	Customer's Name			
<div style="border: 1px solid black; padding: 10px; margin: 10px auto; width: 80%;"> <p>Item Control Number: <input style="width: 80%;" type="text"/></p> <p style="text-align: center;"> <input type="button" value="Submit"/> <input type="button" value="Reset"/> </p> </div>					
<h3 style="margin: 0;">OPMO Site Report</h3>					
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; padding: 2px;">1. Site Report of Equipment Approved</td> <td style="width: 50%; padding: 2px;">2. Site Report of Equipment Not Approved</td> </tr> <tr> <td style="width: 50%; padding: 2px;">3. Management Report for Disapprovals</td> <td style="width: 50%; padding: 2px;">4. Management Report for Approvals</td> </tr> </table>		1. Site Report of Equipment Approved	2. Site Report of Equipment Not Approved	3. Management Report for Disapprovals	4. Management Report for Approvals
1. Site Report of Equipment Approved	2. Site Report of Equipment Not Approved				
3. Management Report for Disapprovals	4. Management Report for Approvals				
<p style="font-size: small;">Office of Scientific and Technical Information -- comments roderick.off@ccmail.osti.gov U.S. Department of Energy</p>					

Figure 4 Organizational Property Management Officers Site List

The OPMO responsible person will indicate on the OPMO Approval Form whether or not the application for equipment was approved by clicking on Yes or No on the bottom of the approval form and **Submit** (see Figure 5).

The OPMO form indicating that "Your record has been Processed" will be sent electronically to the grantee (see Figure 6).

If you choose, you may submit an OPMO report containing ERLE applications that were approved (this is not a requirement) (see Figure 7).



ERLE *Energy-Related Laboratory Equipment*

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Energy-Related Laboratory Equipment (ERLE) Organizational Property Management Officers Approval Form

Equipment Information

Please verify the Item Control Number

Item Control Number: 89835591002011

College/University Information

College/University Name: Jackson State University

Equipment Description: COMPUTER, MONITOR, DELL

Department Name: Computer Science

Department Head Name: Mary Robertson

Applicant's Information

First Name: Roderick Middle Int.: L Last Name: Ott

Address1: 790 North Willington Road

Address2: Suite 1121

Building: 717

City: Knoxville

State: TN

Zip: 37923

Telephone Number: 423-576-1147

Fax Number: 423-576-5870

Email Address: roderick.ott@ccmail.osti.gov

Method of Shipment:

Shipping Address:

City, State, & Zip:

Description of how equipment will be used:

Development and Research

Description of any equipment granted by the ERLE Program in the last 3 years: Computer, Monitors
and other government equipment in 1995

Do you agree with the following Department's Certifications	Yes	ERLE Guidelines
		Drug Free Certification

OPMO Approval : ☒ No



Home

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Figure 5 Organizational Property Management Officers Approval Form



ERLE *Energy-Related Laboratory Equipment*

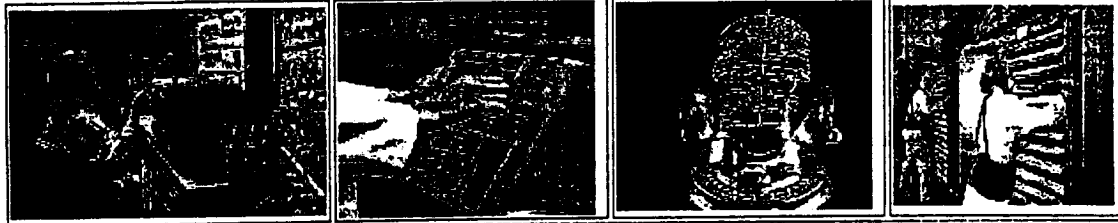
A Department of Energy Page

Your record has been Processed

Thank you



Home



For more information contact Sue Ellen Walbridge phone: 202-586-7231; sue-ellen.walbridge@ocr.doe.gov or Roderick Ott phone: 423-576-1147; roderick.ott@ccmail.osti.gov.

The ERLE database of research and educational opportunities is provided by the Office of Scientific and Technical Information (OSTI).

Figure 6 Organizational Property Management Officers Site Processing Confirmation



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Management Report Containing ERLE Applications that were "Approved"

Item Control Number	Equipment Name	Institution	Applicant's First Name	Applicant's Last Name	Phone
89240180700013	COMPUTER, MONITOR, DELL	Jackson State University	Roderick	Ott	423-576-1147
89240180700015	COMPUTER, MONITOR, DELL	Jackson State University	Roderick	Ott	423-576-1147
89240180700018	COMPUTER, MONITOR, DELL	Jackson State University	Roderick	Ott	423-576-1147
89240180700031	COMPUTER, MONITOR, DELL	Jackson State University	Roderick	Ott	423-576-1147



Back

For more information contact Sue Ellen Walbridge, phone: 202-586-7231; sue-ellen.walbridge@ocr.doe.gov or Roderick Ott, phone: 423-576-1147; roderick.ott@ccmail.osti.gov.

The ERLE database of research and educational opportunities is provided by the Office of Scientific and Technical Information (OSTI).


Figure 7 Management Report for Approval

4. Equipment Availability and On-Line Application

Search/List Equipment

The **Search/List Equipment** option on the ERLE home page allows you to search by type of equipment or manufacturer's name as well as to complete the On-Line Application.


To search for a specific item of equipment, enter the type of equipment or part of the manufacturer's name you would like information on in the **Search** box and then click on **Submit** (Figure 8). This will bring up all items in the category entered, including the **Item Control Number** (see Figure 9 for example). The equipment list items are sorted by title. The user will select the item(s) appropriate for his or her research (**be sure to key in the Item Control Number**) and then click on **Submit**.



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*Energy-Related
Laboratory Equipment*


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Home

The information for a given month is updated daily and will be available for 31 days. Please check the available status date field listed on each record.

To acquire equipment, submit an ERLE On-line application. The participating facility where equipment is located will receive your request by E-Mail via the Internet. For further guidelines see "[ERLE General Program Information](#)".



Equipment

Data Last Updated: 08/26/1998 21:13 EST
Index Last Updated: 08/26/1998 21:13 EST

For the Month of June

Search:

You can type in complete or partial words. For example: computer will find microcomputer and any other entry that contains the word computer .

Here is a list of some sample words to search for:

- Name of a type of equipment, like "Computer"
- Part of a manufacturer's name, like "IBM" or "Microsoft"

For more information contact Sue Ellen Walbridge phone: 202-586-7231; sue-ellen.walbridge@oer.doe.gov or Roderick Ott phone: 423-576-1147; roderick.ott@ccmail.osti.gov.

Figure 8 Search/List Equipment

Enter the name of type of equipment or part of manufacturer's name you would like information on in the **Search** box and then click on **Submit**. This will bring up all items in the category entered, including **Item Control Number** (see Figure 9).



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Equipment

Department of Energy ERLE Search Results

Data Last Updated: 8/27/1998 at: 5:06

Department of Energy ERLE Items are sorted by title.

Item Control Number	Equipment Name
8983559100Z068	COMPUTER, PERSONAL, 486 D
89240180700034	COMPUTER, WIN486, DRIVE
89240180700007	COMPUTERS, WIN 486, WIN 386
89240180700025	COMPUTERS, WIN 486/33,
89240180700005	COMPUTERS, 386, 486, MONITORS
89240180700030	COMPUTERS, WIN 486,

Applicants must key in Item Control Number on the On-Line Application

Item Control Number:



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Figure 9 Search Results

Enter the **Item Control Number** and click on **Submit**. This will automatically bring up the On-Line Application (see Figure 10). Also, the **Item Control Number** must be entered on the On-Line Application.

On-Line Application

When you enter **Submit**, the On-Line Application will automatically appear (see Figure 10). Please complete the On-Line Application and click on **Submit** at the bottom of the application. The application will be sent electronically to the DOE Operations Office responsible site where the specific equipment is known to be located for approval. Once an application is approved, the Organizational Property Management Officer will notify the grantee by electronic mail.



ERLE *Energy-Related Laboratory Equipment*

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Energy-Related Laboratory Equipment (ERLE) On-Line Application

Item Control Number	Equipment Name
8983559100Z068	COMPUTER, PERSONAL, 486 D

Equipment Information

Please verify the Item Control Number

Item Control Number: 8983559100Z035

College/University Information

College/University Name: University of Illinois

Department Name: Engineering

Department Head Name: Dr. Joseph Smith

Applicant's Information

First Name: Alan Middle Init.: B Last Name: Jones

Address: University of Illinois

Building: 1916-T-1

City: Chicago State: IL Zip: 60432

Telephone Number: 123-456-7899

Fax Number: 123-456-9999

E-mail Address : JonesA@U1.edu

Method of Shipment: UPS

Shipping Address: University of Illinois

Engineering Dept., Bldg. 1916-T-1

City, State, & Zip: Chicago, Illinois 60432

Description of how equipment will be used:

Camera will be used to photograph
engineering drawings for the energy

Description of any equipment granted by the ERLE Program in the last 3 years:

None

Do you agree with the following Department's Certifications

Yes

ERLE Guidelines
Drug-Free Certification

Submit Reset



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Figure 10 On-Line Application

List Equipment

The **List Equipment** option allows you to view the list of available equipment. This list is provided by GSA on the first day of each month and is updated daily.




	ERLE <i>Energy-Related Laboratory Equipment</i> <small>A Department of Energy Page</small>
	
Department of Energy ERLE List	
 Home	
Data Last Updated: 8/26/1998 at: 5:06 Department of Energy ERLE Items are sorted by title.	
Item Control Number	Equipment Name
8983559100Z021	ANALYZER, SEMICONDUCT
8983559100Z011	ANALYZER, SPECTRUM
89240180700041	BERNOULLI INTERFACT KITS
8983559100Z038	CAMERA HIGH SPEED
8983559100Z037	CAMERA HIGH SPEED
8983559100Z036	CAMERA HIGH SPEED
8983559100Z035	CAMERA SYSTEM
8983559100Z034	CAMERA, VIDEO STILL
89240180700028	CAMERAS, DIGITAL, POLAROID
89240180700026	CAMERAS, FAIRCHILD,
8983559100Z010	COLD/HOT PLATE BAKE
89240180700038	TEST INSTRUMENT, ULTRASONIC,
8983559100Z009	VAPOR BATCH SYSTEM
8983559101Z013	WORKSTATION
8983559100Z062	WORKSTATION
8983559100Z071	WORKSTATION
8983559100Z075	WORKSTATION, - ED KJEDGAAR
89240180700009	WORKSTATIONS, SUN
Item Control Number : <input type="text"/>	
<input type="button" value="Submit"/> <input type="button" value="Reset"/>	
Office of Scientific and Technical Information -- comments roderick.ott@ccmail.osti.gov U.S. Department of Energy	

Figure 11 List Equipment (Be sure to enter the Item Control Number and click on **Submit** to "freeze" the equipment desired.)



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Your record has been Processed

Thank you



Home

For more information contact Sue Ellen Walbridge phone: 202-586-7231; sue-ellen.walbridge@oer.doe.gov or Roderick Ott
phone: 423-576-1147; roderick.ott@ccmail.osti.gov.

Figure 12 On-Line Application receipt confirmation

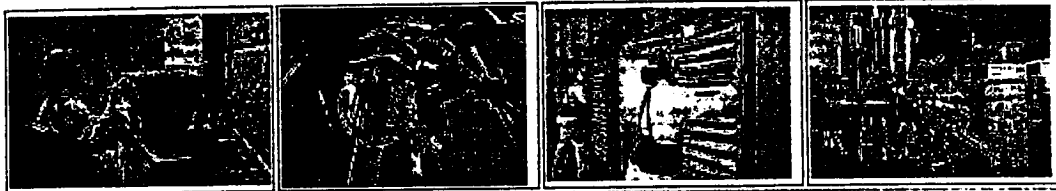
5. Equipment Information

At the end of the list of equipment, input **Item Control Number** and click on **Submit**. This will bring up **Equipment Information** (Figure 13) for that Item Control Number, such as condition of equipment code number, Federal Supply Classification (FSC) number (for a list of Condition Codes and Federal Supply Group Index, click on **Condition Codes and Federal Supply Group Index** on ERLE home page; 66 is the only federal supply group code used for ERLE), location of equipment, and model number.



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Department of Energy ERLE List

Equipment Information

Item Control Number: 8983559100Z021 **Condition:** 5
Equipment Type: ANALYZER, SEMICONDUCT
Make: Model: 4145B FSC Number: 6625
Location of Equipment: WESTERN AREA POWER ADMINISTRATION
Address Line 2: P. O. BOX 5800
Address Line 3:
City: ALBUQUERQUE State: NM Zip: 871585800
Contact: MARY BAILEY
Phone: 5058441629 Fax: 5058447818
Quantity: 00001 Acquisition Cost: 0000002400000

For more information contact Sue Ellen Walbridge phone: 202-586-7231; sue-ellen.walbridge@oer.doe.gov or Roderick Ott
phone: 423-576-1147; roderick.ott@ccmail.osti.gov.

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Figure 13 Equipment Information (Condition is a hyperlink to all condition codes; although 00001 is shown as quantity, the number is actually 1; the acquisition cost is actually 2400000)

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Condition Codes

1	Unused-good	Unused property that is usable without repairs and identical or interchangeable with new items from normal supply sources.
2	Unused-fair	Unused property that is usable without repairs, but is deteriorated or damaged to the extent that utility is somewhat impaired.
3	Unused-poor	Unused property that is usable without repairs, but is considerably deteriorated or damaged. Enough utility remains to classify the property better than salvage.
4	Used-good	Used property that is usable without repairs and most of its useful life remains.
5	Used-fair	Used property that is usable without repairs, but is somewhat worn or deteriorated and may soon require repairs.
6	Used-poor	Used property that may be used without repairs, but is considerably worn or deteriorated to the degree that remaining utility is limited or major repairs will soon be required.
7	Repairs required-good	Required repairs are minor and are estimated not to exceed 5 percent of original acquisition cost.
8	Repairs required-fair	Required repairs are considerable and are estimated to range from 16 percent to 40 percent of original acquisition cost.
9	Repairs required-poor	Required repairs are major because property is badly damaged, worn, or deteriorated, and are estimated to range from 41 percent to 65 percent of original acquisition cost.
X	Salvage	Property has some value in excess of its basic material content, but repair or rehabilitation to use of the originally intended purpose is clearly impractical. Repair for any use would exceed 65 percent of the original acquisition cost.
S	Scrap	Material that has no value except for its basic material value.

Note: Condition codes associated with equipment are estimates and are not guaranteed to be accurate.

Federal Supply Group Index - Numerical

Num	Description
10	Weapons
11	Nuclear Ordnance
12	Fire Control Equipment
13	Ammunition and Explosives
14	Guided Missiles
15	Aircraft and Airframe Structural Components
16	Aircraft Components and Accessories
17	Aircraft Launching, Landing, and Ground Handling Equipment
18	Space Vehicles
19	Ships, Small Craft, Pontoons, and Floating Docks
20	Ship and Marine Equipment
22	Railway Equipment
24	Tractors
25	Vehicular Equipment Components
26	Tires and Tubes
28	Engines, Turbines, and Components
29	Engine Accessories
30	Mechanical Power Transmission Equipment
31	Bearings
32	Woodworking Machinery and Equipment

Figure 14 Condition Codes and Federal Supply Group Index

FSC 66,
ERLE only

34	Metal Working Machinery
35	Service and Trade Equipment
36	Special Industry Machinery
37	Agricultural Machinery and Equipment
38	Construction, Mining, Excavating, and Highway Maintenance Equipment
39	Materials Handling Equipment
40	Rope, Cable, Chain, and Fittings
41	Refrigeration, Air Conditioning, and Air Circulating Equipment
42	Fire Fighting, Rescue, and Safety Equipment
43	Pumps and Compressors
44	Furnace, Steam Plant, Drying Equipment, and Nuclear Reactors
45	Plumbing, Heating, and Sanitation Equipment
46	Water Purification and Sewage Treatment Equipment
47	Pipe, Tubing, Hose, and Fittings
48	Valves
49	Maintenance and Repair Shop Equipment
51	Hand Tools
52	Measuring Tools
53	Hardware and Abrasives
54	Prefabricated Structures and Scaffolding
55	Lumber, Millwork Plywood, and Veneer
56	Construction and Building Materials
58	Communication, Detection, and Coherent Radiation Equipment
59	Electrical and Electronic Equipment Components
60	Fiber Optics Materials, Components, Assemblies, and Accessories
61	Electric Wire and Power and Distribution Equipment
62	Lighting Fixtures and Lamps
63	Alarm and Signal Systems
65	Medical, Dental, and Veterinary Equipment and Supplies
66	Instruments and Laboratory Equipment
67	Photographic Equipment
68	Chemicals and Chemical Equipment
69	Training Aids and Devices
70	General Purpose Automatic Data Processing Equipment (including Firmware), Software, Supplies, and Support Equipment
71	Furniture
72	Household and Commercial Furnishings and Appliances
73	Food Preparation and Serving Equipment
74	Office Machines, Text Processing and Visible Record Equipment
75	Office Supplies and Devices
76	Books, Maps, and Other Publications
77	Musical Instruments, Phonographs, and Home-Type Radios
78	Recreational and Athletic Equipment
79	Cleaning Equipment and Supplies
80	Brushes, Paints, Sealers, and Adhesives
81	Containers, Packaging, and Packing Supplies
83	Textiles, Leather, Furs, Apparel and Shoe Findings, Tents, and Flags
84	Clothing, Individual Equipment, and Insignia
85	Toiletries
87	Agricultural Supplies
88	Live Animals
89	Subsistence
91	Fuels, Lubricants, Oils, and Waxes
93	Nonmetallic Fabricated Materials
94	Nonmetallic Crude Materials
95	Metal Bars, Sheets and Shapes
99	Miscellaneous

Federal Supply Group Index - Alphabetical

Num	Description
37	Agricultural Machinery and Equipment
87	Agricultural Supplies
16	Aircraft Components and Accessories
63	Alarm and Signal Systems
13	Ammunition and Explosives
31	Bearings
76	Books, Maps, and Other Publications
80	Brushes, Paints, Sealers, and Adhesives
68	Chemicals and Chemical Equipment
79	Cleaning Equipment and Supplies
84	Clothing, Individual Equipment, and Insignia
58	Communication, Detection, and Coherent Radiation Equipment

Figure 15 Condition Codes and Federal Supply Group Index continued (Federal Supply Group Index 66 is for ERLE only)

FSC 66,
ERLE only

56 Construction and Building Materials
 38 Construction, Mining, Excavating, and Highway Maintenance Equipment
 81 Containers, Packaging, and Packing Supplies
 61 Electric Wire, and Power and Distribution Equipment
 59 Electrical and Electronic Equipment Components
 29 Engine Accessories
 28 Engines, Turbines, and Components
 60 Fiber Optics Materials, Components, Assemblies, and Accessories
 42 Fire Fighting, Rescue, and Safety Equipment
 12 Fire Control Equipment
 73 Food Preparation and Serving Equipment
 91 Fuels, Lubricants, Oils, and Waxes
 44 Furnace, Steam Plant, Drying Equipment, and Nuclear Reactors
 71 Furniture
 70 General Purpose Automatic Data Processing Equipment (including
 Firmware), Software, Supplies, and Support Equipment
 14 Guided Missiles
 51 Hand Tools
 53 Hardware and Abrasives
 72 Household and Commercial Furnishings and Appliances
 66 **Instruments and Laboratory Equipment**
 62 Lighting Fixtures and Lamps
 88 Live Animals
 55 Lumber, Millwork Plywood, and Veneer
 49 Maintenance and Repair Shop Equipment
 39 Materials Handling Equipment
 52 Measuring Tools
 30 Mechanical Power Transmission Equipment
 65 Medical, Dental, and Veterinary Equipment and Supplies
 95 Metal Bars, Sheets and Shapes
 34 Metal Working Machinery
 99 Miscellaneous
 77 Musical Instruments, Phonographs, and Home-Type Radios
 94 Nonmetallic Crude Materials
 93 Nonmetallic Fabricated Materials
 11 Nuclear Ordnance
 74 Office Machines, Text Processing, and Visible Record Equipment
 75 Office Supplies and Devices
 96 Ores, Minerals, and their Primary Products
 67 Photographic Equipment
 47 Pipe, Tubing, Hose, and Fittings
 45 Plumbing, Heating, and Sanitation Equipment
 54 Prefabricated Structures and Scaffolding
 43 Pumps and Compressors
 22 Railway Equipment
 78 Recreational and Athletic Equipment
 41 Refrigeration, Air Conditioning, and Air Circulating Equipment
 40 Rope, Cable, Chain, and Fittings
 35 Service and Trade Equipment
 20 Ship and Marine Equipment
 19 Ships, Small Craft, Pontoons, and Floating Docks
 18 Space Vehicles
 36 Special Industry Machinery
 89 Subsistence
 83 Textiles, Leather, Furs, Apparel and Shoes, Tents, and Flags
 26 Tires and Tubes
 85 Toiletries
 24 Tractors
 69 Training Aids and Devices
 48 Valves
 25 Vehicular Equipment Components
 46 Water Purification and Sewage Treatment Equipment
 10 Weapons
 32 Woodworking Machinery and Equipment

For more information contact Sue Ellen Walbridge, phone: 202-586-7231;
sue-ellen.walbridge@oer.doe.gov or Roderick Ott, phone: 423-576-1147;
roderick.ott@ccmail.osti.gov.

The ERLE database of research and educational opportunities is provided by the Office of Scientific and Technical Information (OSTI).

Figure 16 Condition Codes and Federal Supply Group Index continued

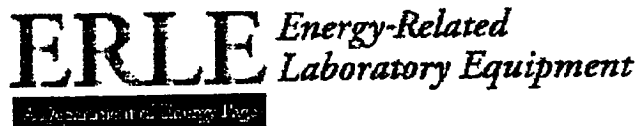
6. Who is Eligible to Apply

Colleges, universities, and other institutions of higher learning. An institution is not required to have a currently funded project with the Department of Energy to participate in this program [click on **Program Guidelines** on the ERLE home page to view Eligibility and Procedures (see Figure 17)].

If you are not sure whether your institution is eligible to receive this equipment, contact

Sue Ellen Walbridge, phone: 202-586-7321; E-mail: sue-ellen.walbridge@oer.doe.gov
or

Roderick Ott, phone: 423-576-1147; E-mail: roderick.ott@ccmail.osti.gov



Guidelines

The United States Department of Energy, in accordance with its responsibility to encourage research and development in the energy area, awards grants of used energy-related laboratory equipment to universities and colleges and other non-profit educational institutions of higher learning in the United States for use in energy-oriented educational programs in the life, physical, and environmental sciences and engineering.

Applications for the grant of available equipment in this program should be submitted by an eligible, non-profit educational institution to the DOE operations office responsible for the site where the specific equipment is known to be located.

The listing of equipment available through the Used Energy-Related Laboratory Equipment (ERLE) Grant Program is accessible at no cost on the World-Wide Web at the following address: "<http://erle.osti.gov/erle>". The ERLE equipment listing is under the ERLE search and list menus.

Eligibility and Procedures

Any non-profit, educational institution of higher learning, such as a university, college, junior college, technical institute, museum, or hospital, located in the U.S. and interested in establishing or up-grading energy-oriented educational programs in the life, physical, and environmental sciences and engineering is eligible.

An institution is not required to have a current DOE grant or contract in order to participate in this program. An energy-oriented program is defined as an academic research activity dealing primarily or entirely in energy-related topics.

Because of space limitations, cost of equipment storage, and requests by other Federal agencies for DOE equipment, institutions have 30 days, from the time of "freezing" the equipment, to submit their grant application. Application reviews and grant awards will be performed on a first-received, first-qualified basis.

A hold or "freeze" must be placed on equipment desired by your institution. The hold or freeze must be completed by on-line application. To apply for a piece of equipment, select the search option. This will allow the user/customer to search for specific laboratory equipment. A choice of all equipment available will be highlighted. The user will then select the item(s) appropriate for their research. An on-line application will appear for users to complete. Once the application is finalized, a notice will be sent to the respective DOE office for approval. Once an application is approved, the Organizational Property Management Officer will notify the grantee via electronic mail.

The responsibility for identifying the location of equipment rests with the requesting institution. Specific questions concerning equipment should be directed to the organization responsible for the item(s) under consideration.

General inquiries may be made to:

U.S. Department of Energy
Office of Energy Research
1000 Independence Avenue, S.W.

Figure 17 Program Guidelines

Washington, D.C. 20585
ATTN: Sue Ellen Walbridge
Program Manager
ERLE Program
(202) 586-7231
sue-ellen.walbridge@oer.doe.gov

Typical Equipment

Typical items of educational training apparatus or equipment which may be requested are listed below. It should be emphasized that the following examples are merely illustrative and not inclusive:

- radiation detectors, monitors, scalars, and counters
- recorders
- signal generators
- oscilloscopes
- amplifiers
- dosimeters, survey meters, radiometers, and spectrometers
- radiation shields and reactor associated components
- gas and liquid chromatographs
- ammeters, voltmeters, electrometers
- mass spectrometers, infrared spectrometers, and ultraviolet spectrometers
- linear and pulse-height analyzers
- power supplies
- catalyst test units
- distillation columns
- temperature and pressure recorders
- ion control gauges
- gas tracers and analyzers
- solar collectors and heliometers
- personal computers

The following list is illustrative of the type of equipment that will not be provided:

- general supplies;
- furniture, such as desks, tables, chairs, typewriters, etc. (exception is such equipment that may be an essential component of and physically attached to an energy-related laboratory equipment system);
- equipment determined to be required for other DOE activities;
- equipment intended by the institution for contractual research projects.

Title of Equipment

Title to such equipment when granted by the DOE will vest with the educational institution.

Institutional Costs

The cost of care and handling incident to the grant must be borne by the institution. Such costs normally consist of packing, crating, shipping, and insurance, and are limited to actual costs. Arrangements for shipment and the reimbursement of any of the aforementioned actual costs should be coordinated between the institution and each of the DOE facilities responsible for the equipment. These arrangements should be initiated by the requesting institution within one week after receipt and acceptance of the grant by the institution. The cost of any repairs and/or modifications to any equipment will be borne by the recipient institution.

For more information contact Sue Ellen Walbridge, phone: 202-586-7231;
sue-ellen.walbridge@oer.doe.gov or Roderick Ott, phone: 423-576-1147;
roderick.ott@ccmail.osti.gov.

Figure 18 Program Guidelines continued

7. Terms and Conditions Under Which Equipment Is Granted

Before applying for equipment, the institution should be aware of the terms and conditions under which the equipment is granted. To view these terms and conditions, click on **Equipment Program Overview** on the ERLE home page (see Figure 19).

8. Institutional Costs (click on Equipment Program Overview or Program Guidelines)

The cost of care and handling incident to the grant must be borne by the institution. Such costs normally consist of packing, crating, shipping, and insurance and are limited to actual costs. Arrangements for these costs should be coordinated between the institution and each of the DOE facilities responsible for the equipment. These arrangements should be initiated by the requesting institution within one week after receipt and acceptance of the grant by the institution. The cost of any repairs and/or modifications to any equipment will be borne by the recipient institution.

ERLE *Energy-Related Laboratory Equipment*

A Department of Energy Program

Energy-Related Laboratory Equipment Grant Program

Overview

The Used Energy-Related Laboratory Equipment (ERLE) Grant Program was established by the United States Department of Energy (DOE) to grant available excess equipment to institutions of higher education for energy-related research. The equipment listed in this database is available for grant; however, specific items may be recalled for DOE use and become unavailable through the program.

A hold or "freeze" must be placed on equipment desired by your institution. The hold or freeze must be completed by on-line application. To apply for a piece of equipment, select the search option. This will allow the user/customer to search for specific laboratory equipment. A choice of all equipment available will be highlighted. The user will then select the item(s) appropriate for their research. An on-line application will appear and allow users to complete. Once the application is finalized a notice will be sent to the respective operations office for approval. Once an application is approved, the Organizational Property Management Officer will notify the grantee, via electronic mail.

An institution is not required to have a currently funded project with the Department of Energy to participate in this program.

CERTIFICATION STATEMENT A: TERMS AND CONDITIONS

When a grant is executed, the following Terms and Conditions will apply:

- (1) The term "grantee" as used herein means the educational institution receiving the grant. The term "DOE" means the "United States Department of Energy" and its duly authorized representatives. The phrase "persons acting on behalf of the DOE" includes authorized contractors of the DOE and their duly authorized representatives. The term "equipment" as used herein means the used items described on the face hereof as the item(s) being granted. The term "DOE Facility" means the laboratory, plant, or office, operated by or on behalf of the DOE, in possession and/or responsible for each equipment items shown on the face thereof.
- (2) The grantee understands that the DOE may fulfill its obligations under this grant through any DOE Facility(ies).
- (3) The grantee agrees to pay for all cost of packing, normal and special handling, crating and shipping, and agrees to coordinate the costs and any payments with the DOE Facility.
- (4) The grantee will be responsible for any repair and modification costs to any equipment received under this grant.
- (5) The grantee agrees to provide shipping instructions to and arrange for the payment of shipping costs with the cognizant DOE Facility(ies) within one week from acceptance of this grant.

Figure 19 Equipment Program Overview

- (6) Neither the Government, DOE, nor persons acting on behalf of the DOE make any warranty or other representation express or implied, that the equipment granted under this program will accomplish the results for which it is requested or intended.
- (7) The grantee hereby releases and agrees to hold the Government, DOE, or persons acting on behalf of the DOE harmless from any and all liability of every kind and nature whatsoever resulting from the receipt, shipping, installation, operation, handling, use and maintenance of the equipment after said equipment is physically removed from the DOE Facility(ies).
- (8) The grantee will utilize the granted equipment primarily for energy-related instructional purposes in regularly scheduled laboratory and instructional courses and associated activities.
- (9) Title to the equipment granted hereunder shall vest in the grantee upon delivery of said equipment FOB carrier at the DOE Facility.
- (10) The grant of any nuclear equipment granted hereunder does not relieve the grantee from complying with the Atomic Energy Act of 1954, as amended, and the regulations issued pursuant thereto, including any requirements for permits and licenses, with respect to such equipment. (See especially, regulations of the Nuclear Regulatory Commission, Chapter 1, Title 10, Code of Federal Regulations.)
- (11) The disposition of any patents or inventions or discoveries resulting from the use of the equipment granted hereunder shall be the responsibility of the grantee, provided that the grantee shall give the Government an irrevocable, royalty-free non-exclusive license for the use of such inventions, or discoveries for governmental purposes. The grantee hereby waives all claims for damages under Section 183 of Title 35 U.S. Code by reason of the imposition of any secrecy order on any patent application, and also any claim for just compensation or award, under the Atomic Energy Act of 1954, as amended, with respect to any invention or discovery made or conceived in the course of or in connection with work performed with the granted equipment.
- (12) The grantee agrees to comply with the DOE's Financial Assistance Regulations, 10 Code of Federal Regulations Part 600, a copy of which has been furnished to the grantee.
- (13) At the end of the first year of use of the equipment, the institution agrees to provide the DOE with a report on the use of the equipment; such reports will describe (a) any new courses instituted as a result of the grant of the equipment; (b) existing courses which have been expanded as a result of the grant of the equipment; (c) research activities, e.g., thesis titles, journals articles, sponsored research, etc.; (d) other ways the equipment has been used to enhance courses, e.g., experiments demonstrations, etc.
- (14) The grantee in signing this grant accepts the grant, its terms, and conditions and acknowledges that this agreement and the application referenced herein comprise the local agreement between the grantee and DOE.

For more information contact Sue Ellen Walbridge, phone: 202-586-7231;
sue-ellen.walbridge@oer.doe.gov or Roderick Ott, phone: 423-576-1147;
roderick.ott@ccmail.osti.gov.

Figure 20 Equipment Program Overview continued

9. When to Apply

The educational institution has 31 days from the date posted to complete a signed grant application and forward the application (by E-mail) to the appropriate DOE agency representative and to the issuing facility. The Organizational Property Management Officer has 14 days to approve/not approve your application. If the application is not approved in this time frame, the ERLE records will be submitted back to GSA. If your institution is interested in a specific piece of equipment, to guarantee its availability, you need to place a hold or freeze on the equipment as soon as possible after the list comes out. The hold or freeze must be completed by On-Line Application (see Figure 10).

10. Drug-Free Certification

Certification Statement B: Drug-Free Workplace must be adhered to to be approved for equipment (this can be accessed under **ERLE Grant Drug-Free Workplace Requirements** on ERLE home page).


	ERLE <i>Energy-Related Laboratory Equipment</i> <small>A Department of Energy Logo</small>
The Office of Energy Research	
Used Energy-Related Laboratory Equipment (ERLE) Grant Program Proposal	
CERTIFICATION STATEMENT B: DRUG-FREE WORKPLACE	
<p>This certification is required by the Drug-Free Workplace Act of 1988 (Pub. L. 100-690, Title V, Subtitle D), and is implemented through additions to the Debarment and Suspension regulations, published in the Federal Register on January 31, 1989.</p> <p>An organizational applicant certifies that it will provide a drug-free workplace by:</p> <ol style="list-style-type: none">(1) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition.(2) Establishing a drug-free awareness program to inform employees about:<ol style="list-style-type: none">(a) the dangers of drug abuse in the workplace;(b) the grantee's policy of maintaining a drug-free workplace;(c) any available drug counseling, rehabilitation, and employee assistance program;(d) the penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.(3) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (1).(4) Notifying the employee in the statement required by paragraph (1) that, as condition of employment under the grant, the employee will:<ol style="list-style-type: none">(a) abide by the terms of the statement; and(b) notify the employer of any criminal drug statute conviction for a	

Figure 21 Drug-Free Workplace Requirements

of such conviction.

(6) Taking on of the following actions, within 30 days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted:

- (a) taking appropriate personnel action against such an employee, up to and including termination; or
- (b) requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency.

(7) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5, and 6.

Place of Performance: The applicant shall insert in the space provided below the site(s) for the performance of work done in connection with the specific grant (street address, city, county, state, zipcode).

This assurance is given in connection with any and all financial assistance from the Department of Energy after the date this form is signed. This includes payments after such date for financial assistance approved before such date. The applicant recognizes and agrees that any such assistance will be extended in reliance on the representations and agreements made in this assurance, and the United States shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the applicant, its successors, transferees, and assignees, and on the authorized official (or individual applicant, as appropriate) whose signature appears below.

For more information contact Sue Ellen Walbridge phone: 202-586-7231;
sue-ellen.walbridge@oer.doe.gov or Roderick Ott phone: 423-576-1147;
roderick.ott@ccmail.osti.gov.

The ERLE database of research and educational opportunities is provided by the Office of Scientific and Technical Information (OSTI).

Figure 22 Drug-Free Workplace Requirements continued

11. ERLE Systems Diagram

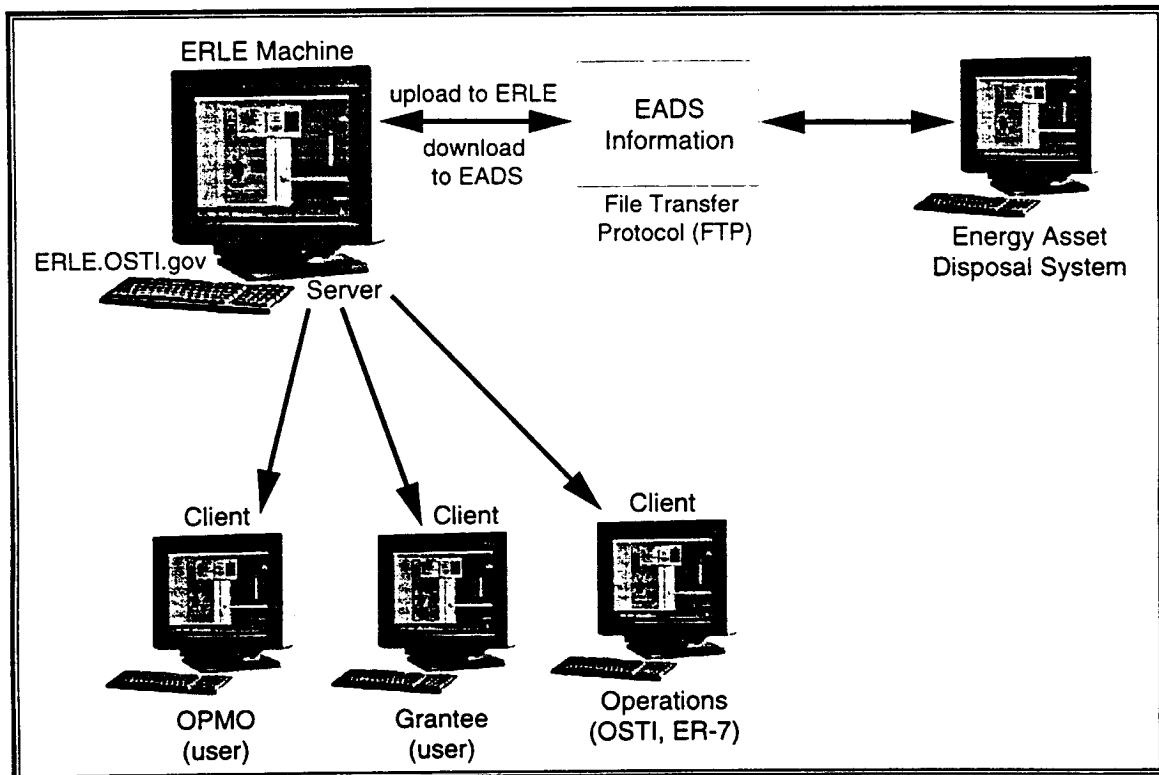


Figure 23 ERLE Systems Diagram

12. ERLE Data Flow

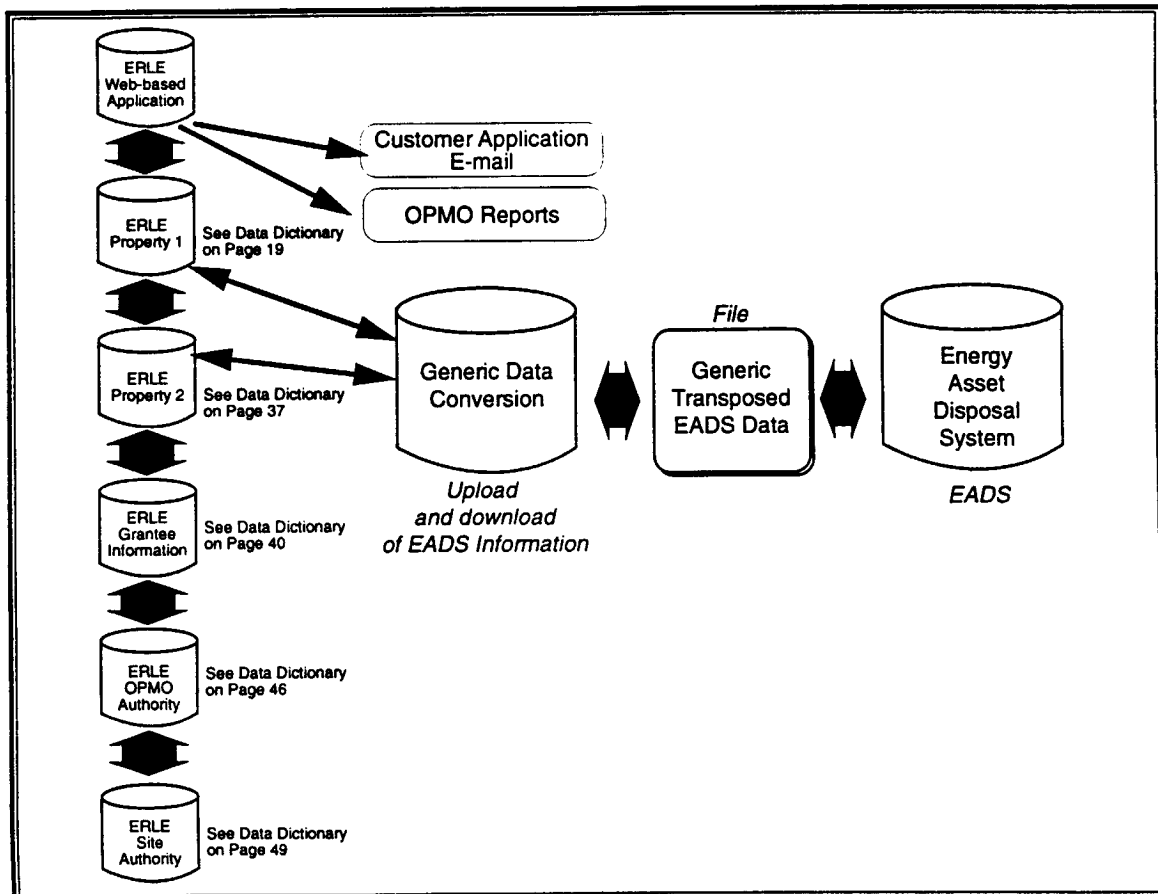


Figure 24 ERLE Data Flow

13. Database Dictionaries

The following databases/tables are provided for information only.

ERLE Energy Research Property 1 Database/Table

Field Name	Field Attribute	Field Type	Field Size
ICNUM	AllowZeroLength: True Attributes: Variable Length Caption: Item Control Number Collating Order: General ColumnHidden: False ColumnOrder: 1 ColumnWidth: Default Description: Item Control Number DisplayControl: Text Box Ordinal Position: 1 Required: True Source Field: icnum Source Table: er_property1	Text	15
SEQ	AllowZeroLength: True Attributes: Variable Length Caption: Sequence Number Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Sequence Number DisplayControl: Text Box Ordinal Position: 2 Required: True Source Field: seq Source Table: er_property1	Text	2
AGENCY	AllowZeroLength: True Attributes: Variable Length Caption: Agency/Bureau ID Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Bureau DisplayControl: Text Box Ordinal Position: 3 Required: True Source Field: agency Source Table: er_property1	Text	4
RPT_TF	AllowZeroLength: True Attributes: Variable Length Caption: Report Type Flag Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default	Text	3

ERLE Energy Research Property 1 Database/Table (continued)

Field Name	Field Attribute	Field Type	Field Size
	Description: Report Type Flag DisplayControl: Text Box Ordinal Position: 4 Required: True Source Field: rpt_tf Source Table: er_property1		
OIND	AllowZeroLength: True Attributes: Variable Length Caption: Overseas Indicator Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Overseas Indicator DisplayControl: Text Box Ordinal Position: 5 Required: True Source Field: oind Source Table: er_property1	Text	1
CONICODE	AllowZeroLength: False Attributes: Variable Length Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Contractors Inventory Code DisplayControl: Text Box Ordinal Position: 6 Required: False Source Field: conicode Source Table: er_property1	Text	1
REP_AADDR1	AllowZeroLength: True Attributes: Variable Length Caption: Reporting Agency Address 1 Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Reporting Agency Address 1 DisplayControl: Text Box Ordinal Position: 7 Required: True Source Field: rep_aaddr1 Source Table: er_property1	Text	36
REP_AADDR2	AllowZeroLength: False Attributes: Variable Length Caption: Reporting Agency Address 2	Text	36

ERLE Energy Research Property 1 Database/Table (continued)

Field Name	Field Attribute	Field Type	Field Size
	Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Reporting Agency Address 2 DisplayControl: Text Box Ordinal Position: 8 Required: False Source Field: rep_aaddr2 Source Table: er_property1		
REP_AADDR3	AllowZeroLength: False Attributes: Variable Length Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Reporting Agency Address 3 DisplayControl: Text Box Ordinal Position: 9 Required: False Source Field: rep_aaddr3 Source Table: er_property1	Text	36
REP_ACITY	AllowZeroLength: False Attributes: Variable Length Caption: Reporting Agency City Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Reporting Agency City DisplayControl: Text Box Ordinal Position: 10 Required: False Source Field: rep_acity Source Table: er_property1	Text	28
REP_ATYPE	AllowZeroLength: False Attributes: Variable Length Caption: City Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Reporting Agency State DisplayControl: Text Box Ordinal Position: 11 Required: False Source Field: rep_atype Source Table: er_property1	Text	2

ERLE Energy Research Property 1 Database/Table (continued)

Field Name	Field Attribute	Field Type	Field Size
REP_AZIP	AllowZeroLength: False Attributes: Variable Length Caption: Reporting Agency Zip Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Reporting Agency Zip DisplayControl: Text Box Ordinal Position: 12 Required: False Source Field: rep_azip Source Table: er_property1	Text	9
PCFNAME	AllowZeroLength: False Attributes: Variable Length Caption: Point of Contact Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Point of Contact First Name DisplayControl: Text Box Ordinal Position: 13 Required: False Source Field: pcfname Source Table: er_property1	Text	12
PCLNAME	AllowZeroLength: False Attributes: Variable Length Caption: Point of Contact Last Name Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Point of Contact Last Name DisplayControl: Text Box Ordinal Position: 14 Required: False Source Field: pclname Source Table: er_property1	Text	12
PCPHONE	AllowZeroLength: False Attributes: Variable Length Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Point of Contact Phone DisplayControl: Text Box Ordinal Position: 15	Text	10

ERLE Energy Research Property 1 Database/Table (continued)

Field Name	Field Attribute	Field Type	Field Size
	Required: False Source Field: pcphone Source Table: er_property1		
PCFAX	AllowZeroLength: False Attributes: Variable Length Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: point of contact fax DisplayControl: Text Box Ordinal Position: 16 Required: False Source Field: pcfax Source Table: er_property1	Text	10
PCEMAIL	AllowZeroLength: False Attributes: Variable Length Caption: Point of contact Email Address Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Point of Contact Email Address DisplayControl: Text Box Ordinal Position: 17 Required: False Source Field: pccemail Source Table: er_property1	Text	30
PCIPADDR	AllowZeroLength: False Attributes: Variable Length Caption: Internet Protocol Address Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Internet Protocol Address DisplayControl: Text Box Ordinal Position: 18 Required: False Source Field: pcipaddr Source Table: er_property1	Text	20
PDFNAME	AllowZeroLength: False Attributes: Variable Length Caption: PO and DI First Name Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default	Text	12

ERLE Energy Research Property 1 Database/Table (continued)

Field Name	Field Attribute	Field Type	Field Size
	Description: The person who receives the Purchase Order of Disposal Instructions last name DisplayControl: Text Box Ordinal Position: 19 Required: False Source Field: pdfname Source Table: er_property1		
PDINAME	AllowZeroLength: False Attributes: Variable Length Caption: PO DI Last Name Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: The person who receives the Purchase Order of Disposal Instructions Last name DisplayControl: Text Box Ordinal Position: 20 Required: False Source Field: pdlname Source Table: er_property1	Text	12
PDPHONE	AllowZeroLength: False Attributes: Variable Length Caption: PO and DI Phone Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: The person who receives the Purchase Order of Disposal Instructions area code and phone number DisplayControl: Text Box Ordinal Position: 21 Required: False Source Field: pdphone Source Table: er_property1	Text	10
PDFAX	AllowZeroLength: False Attributes: Variable Length Caption: PO and DI Fax Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: The person who receives the Purchase Order of Disposal Instructions fax number DisplayControl: Text Box	Text	10

ERLE Energy Research Property 1 Database/Table (continued)

Field Name	Field Attribute	Field Type	Field Size
	Ordinal Position: 22 Required: False Source Field: pdfax Source Table: er_property1		
PLADDRESS1	AllowZeroLength: False Attributes: Variable Length Caption: Property Location 1 Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: 7980 Description: Clear text address where property is located DisplayControl: Text Box Ordinal Position: 23 Required: False Source Field: pladdress1 Source Table: er_property1	Text	36
PLADDRESS2	AllowZeroLength: False Attributes: Variable Length Caption: Property Location 2 Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Clear text address where property is located DisplayControl: Text Box Ordinal Position: 24 Required: False SourceField: pladdress2 Source Table: er_property1	Text	36
PLADDRESS3	AllowZeroLength: False Attributes: Variable Length Caption: Property Location 3 Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Clear text address where property is located DisplayControl: Text Box Ordinal Position: 25 Required: False Source Field: pladdress3 Source Table: er_property1	Text	36
PLCITY	AllowZeroLength: False Attributes: Variable Length	Text	28

ERLE Energy Research Property 1 Database/Table (continued)

Field Name	Field Attribute	Field Type	Field Size
	Caption: Property Location City Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Clear text city where property is located DisplayControl: Text Box Ordinal Position: 26 Required: False Source Field: plcity Source Table: er_property1		
PLSTATE	AllowZeroLength: False Attributes: Variable Length Caption: Property Location State Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: USPS state code for place where property is located DisplayControl: Text Box Ordinal Position: 27 Required: False Source Field: plstate Source Table: er_property1	Text	2
PLZIP	AllowZeroLength: False Attributes: Variable Length Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: 5 or 9 digit zip code where property is located in USA, or 6 letter code if Canadian or blank if other foreign country DisplayControl: Text Box Ordinal Position: 28 Required: False Source Field: plzip Source Table: er_property1	Text	9
R_REQ	AllowZeroLength: False Attributes: Variable Length Caption: Reimbursement Required Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: N if not required, y if required DisplayControl: Text Box	Text	1

ERLE Energy Research Property 1 Database/Table (continued)

Field Name	Field Attribute	Field Type	Field Size
	Ordinal Position: 29 Required: False Source Field: r_req Source Table: er_property1		
AOFUNDCODE	AllowZeroLength: False Attributes: Variable Length Caption: Appropriation/Fund code to be credited Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: The appropriation or fund code to be credited DisplayControl: Text Box Ordinal Position: 30 Required: False Source Field: aofundcode Source Table: er_property1	Text	48
SBGSACODE	AllowZeroLength: False Attributes: Variable Length Caption: Sold by GSA Code Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Y if OK for GSA to sell, N if not DisplayControl: Text Box Ordinal Position: 31 Required: False Source Field: sbgsacode Source Table: er_property1	Text	1
EXSALECODE	AllowZeroLength: False Attributes: Variable Length Caption: Exchange/Sale Code Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: N if not an exchange/sale item, Y if exchange/sale DisplayControl: Text Box Ordinal Position: 32 Required: False Source Field: exsalecode Source Table: er_property1	Text	1

ERLE Energy Research Property 1 Database/Table (continued)

Field Name	Field Attribute	Field Type	Field Size
DE	AllowZeroLength: False Attributes: Variable Length Caption: Donation Eligibility Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Y if item proceeds from internal screening and is donable, otherwise N DisplayControl: Text Box Ordinal Position: 33 Required: False Source Field: de Source Table: er_property1	Text	1
ACNTINO	AllowZeroLength: False Attributes: Variable Length Caption: Agency Control Number Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Customer Agency Internal Control Number DisplayControl: Text Box Ordinal Position: 34 Required: False Source Field: acntino Source Table: er_property1	Text	17
GSARCODE	AllowZeroLength: False Attributes: Variable Length Caption: GSA Region Code Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Y if OK for GSA to sell, N if not DisplayControl: Text Box Ordinal Position: 35 Required: False Source Field: gsarcode Source Table: er_property1	Text	1
FSC	AllowZeroLength: False Attributes: Variable Length Caption: Federal Supply Code Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default	Text	4

ERLE Energy Research Property 1 Database/Table (continued)

Field Name	Field Attribute	Field Type	Field Size
	Description: The Federal Supply Code of the Property DisplayControl: Text Box Ordinal Position: 36 Required: False Source Field: fsc Source Table: er_property1		
NIIN	AllowZeroLength: False Attributes: Variable Length Caption: Constant Space or Position 5-13 of NSN Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Constant spaces or position 5-13 of NSN DisplayControl: Text Box Ordinal Position: 37 Required: False Source Field: niin Source Table: er_property1	Text	9
NOUN	AllowZeroLength: False Attributes: Variable Length Caption: Noun Nomenclature Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Noun name of property DisplayControl: Text Box Ordinal Position: 38 Required: False Source Field: noun Source Table: er_property1	Text	69
PARTNO	AllowZeroLength: False Attributes: Variable Length Caption: Manufacturer's stock number Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Manufacturer's stock number for the property DisplayControl: Text Box Ordinal Position: 39 Required: False Source Field: partno Source Table: er_property1	Text	20

ERLE Energy Research Property 1 Database/Table (continued)

Field Name	Field Attribute	Field Type	Field Size
DESCCODE	AllowZeroLength: False Attributes: Variable Length Caption: Special Description Code Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Industry code that supplements property description DisplayControl: Text Box Ordinal Position: 40 Required: False Source Field: desccode Source Table: er_property1	Text	9
DESCTEXT	AllowZeroLength: False Attributes: Variable Length Caption: Special Description Text Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Clear text of the Industry code DisplayControl: Text Box Ordinal Position: 41 Required: False Source Field: desc text Source Table: er_property1	Text	79
MANUF	AllowZeroLength: False Attributes: Variable Length Caption: Manufacturer Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: The name of the Property's Manufacturer DisplayControl: Text Box Ordinal Position: 42 Required: False Source Field: manuf Source Table: er_property1	Text	20
DATEM	AllowZeroLength: False Attributes: Variable Length Caption: Date of Manufacture Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default	Text	8

ERLE Energy Research Property 1 Database/Table (continued)

Field Name	Field Attribute	Field Type	Field Size
	Description: Date property was manufactured, YYYYMMDD DisplayControl: Text Box Ordinal Position: 43 Required: False Source Field: datem Source Table: er_property1		
ACQDATE	AllowZeroLength: False Attributes: Variable Length Caption: Acquisition Date Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Date property was purchased when new, YYYYMMDD DisplayControl: Text Box Ordinal Position: 44 Required: False Source Field: acqdate Source Table: er_property1	Text	8
MAKE	AllowZeroLength: False Attributes: Variable Length Caption: Make of Equipment Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Brand name of property DisplayControl: Text Box Ordinal Position: 45 Required: False Source Field: make Source Table: er_property1	Text	20
MODEL	AllowZeroLength: False Attributes: Variable Length Caption: Model Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Brand name model name or number of property DisplayControl: Text Box Ordinal Position: 46 Required: False Source Field: model Source Table: er_property1	Text	10

ERLE Energy Research Property 1 Database/Table (continued)

Field Name	Field Attribute	Field Type	Field Size
SCCODE	AllowZeroLength: False Attributes: Variable Length Caption: Supply Condition Code Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Constant Space DisplayControl: Text Box Ordinal Position: 47 Required: False Source Field: sccode Source Table: er_property1	Text	1
DCCODE	AllowZeroLength: False Attributes: Variable Length Caption: Disposal Condition Code Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: The condition of the Property DisplayControl: Text Box Ordinal Position: 48 Required: False Source Field: dccode Source Table: er_property1	Text	1
RNRCODE	AllowZeroLength: False Attributes: Variable Length Caption: Reportable/Non-Reportable Code Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: R for Reportable, N for Non-Reportable DisplayControl: Text Box Ordinal Position: 49 Required: False Source Field: rnrcode Source Table: er_property1	Text	1
DEM_CODE	AllowZeroLength: False Attributes: Variable Length Caption: Demilitarization Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default	Text	1

ERLE Energy Research Property 1 Database/Table (continued)

Field Name	Field Attribute	Field Type	Field Size
	Description: Constant space unless demilitarization is required DisplayControl: Text Box Ordinal Position: 50 Required: False Source Field: dem_code Source Table: er_property1		
FSCAPCODE	AllowZeroLength: False Attributes: Variable Length Caption: FSCAP Code Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Constant space unless flight safety critical item DisplayControl: Text Box Ordinal Position: 51 Required: False Source Field: fscapcode Source Table: er_property1	Text	1
UISSU	AllowZeroLength: False Attributes: Variable Length Caption: Unit if Issue Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: The way that Property is sold in units DisplayControl: Text Box OrdinalPosition: 52 Required: False Source Field: uissu Source Table: er_property1	Text	2
QIUI	AllowZeroLength: False Attributes: Variable Length Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: The number of unit of issue property available DisplayControl: Text Box Ordinal Position: 53 Required: False Source Field: qiui Source Table: er_property1	Text	5

ERLE Energy Research Property 1 Database/Table (continued)

Field Name	Field Attribute	Field Type	Field Size
AQUCOSTP	AllowZeroLength: False Attributes: Variable Length Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Original or estimated price for 1 unit of issue Display Control: Text Box Ordinal Position: 54 Required: False Source Field: aqucostp Source Table: er_property1	Text	13
ERDATE	AllowZeroLength: False Attributes: Variable Length Caption: External Release Date Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Date that internal screening ends for property YYYYMMDD DisplayControl: Text Box Ordinal Position: 55 Required: False Source Field: erdate Source Table: er_property1	Text	8
DROPF	AllowZeroLength: False Attributes: Variable Length Caption: Drop After Internal Screen Flag Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: D to drop from FEDS after internal screening otherwise blank DisplayControl: Text Box Ordinal Position: 56 Required: False Source Field: dropf Source Table: er_property1	Text	1
ADPEQPCODE	AllowZeroLength: False Attributes: Variable Length Caption: ADP Equipment Code Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default	Text	1

ERLE Energy Research Property 1 Database/Table (continued)

Field Name	Field Attribute	Field Type	Field Size
	Description: Y for ADP equipment, N for all other property DisplayControl: Text Box Ordinal Position: 57 Required: False Source Field: adpeqrcode Source Table: er_property1		
ISCODE	AllowZeroLength: False Attributes: Variable Length Caption: Internal Sales Code Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: constant N DisplayControl: Text Box Ordinal Position: 58 Required: False Source Field: iscode Source Table: er_property1	Text	1
IECODE	AllowZeroLength: False Attributes: Variable Length Caption: Internal Expedite Code Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Constant N DisplayControl: Text Box Ordinal Position: 59 Required: False Source Field: iecode Source Table: er_property1	Text	1
SRDATE	AllowZeroLength: False Attributes: Variable Length Caption: Surplus Release Date Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Date that property is eligible for donation DisplayControl: Text Box OrdinalPosition: 60 Required: False Source Field: srdate Source Table: er_property1	Text	8

ERLE Energy Research Property 1 Database/Table (continued)

Field Name	Field Attribute	Field Type	Field Size
FILLER	AllowZeroLength: False Attributes: Variable Length Caption: Filler Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Constant Spaces DisplayControl: Text Box Ordinal Position: 61 Required: False Source Field: filler Source Table: er_property1	Text	95
DATE_ENTER	AllowZeroLength: False Attributes: Variable Length Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Date entered into ER_Property Database DisplayControl: Text Box Ordinal Position: 62 Required: False Source Field: date_enter Source Table: er_property1	Text	10
ERLE_SFLAG	AllowZeroLength: False Attributes: Variable Length Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: ERLE Status Flag DisplayControl: Text Box Ordinal Position: 63 Required: False Source Field: erle_sflag Source Table: er_property1	Text	1
ERLE_AFLAG	AllowZeroLength: False Attributes: Variable Length Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: ERLE Approve Flag DisplayControl: Text Box Ordinal Position: 64 Required: False	Text	1

ERLE Energy Research Property 1 Database/Table (continued)

Field Name	Field Attribute	Field Type	Field Size
	Source Field: erle_aflag Source Table: er_property1		
APPROVAL	AllowZeroLength: False Attributes: Variable Length Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Approval Field DisplayControl: Text Box Ordinal Position: 65 Required: False Source Field: approval Source Table: er_property1	Text	3

ERLE Energy Research Property 2 Database/Table

Field Name	Field Attribute	Field Type	Field Size
ICNUM	AllowZeroLength: False Attributes: Variable Length Caption: Item Control Number Collating Order: General ColumnHidden: False ColumnOrder: 1 ColumnWidth: Default Description: DOE Activity Address Code (AAC) + Julian Date (YDDD) + 4 characters unique to each item reported DisplayControl: Text Box Ordinal Position: 0 Required: False Source Field: icnum Source Table: er_property2	Text	15
SEQ	AllowZeroLength: False Attributes: Variable Length Caption: Sequence Number Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: 01-06, incremented by 01 for each additional description DisplayControl: Text Box Ordinal Position: 1 Required: False Source Field: seq Source Table: er_property2	Text	2
STR_DESC1	AllowZeroLength: False Attributes: Variable Length Caption: Description 1 Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Description of the record 1 DisplayControl: Text Box Ordinal Position: 2 Required: False Source Field: Str_desc1 Source Table: er_property2	Text	220
STR_DESC2	AllowZeroLength: False Attributes: Variable Length Caption: Description 2 Collating Order: General ColumnHidden: False ColumnOrder: Default	Text	220

ERLE Energy Research Property 2 Database/Table (continued)

Field Name	Field Attribute	Field Type	Field Size
	ColumnWidth: Default Description: Description of the record 2 DisplayControl: Text Box Ordinal Position: 3 Required: False Source Field: Str_desc2 Source Table: er_property2		
STR_DESC3	AllowZeroLength: False Attributes: Variable Length Caption: Description 3 Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Description of the record 3 DisplayControl: Text Box Ordinal Position: 4 Required: False Source Field: Str_desc3 Source Table: er_property2	Text	220
STR_DESC4	AllowZeroLength: False Attributes: Variable Length Caption: Description 4 Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Description of the record 4 DisplayControl: Text Box Ordinal Position: 5 Required: False Source Field: Str_desc4 Source Table: er_property2	Text	220
FILLER	AllowZeroLength: False Attributes: Variable Length Caption: Filler/Blanks Spaces Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Constant Blanks DisplayControl: Text Box Ordinal Position: 6 Required: False Source Field: filler Source Table: er_property2	Text	27
DATE_ENTER	AllowZeroLength: False Attributes: Variable Length	Text	10

ERLE Energy Research Property 2 Database/Table (continued)

Field Name	Field Attribute	Field Type	Field Size
	Caption: Date Entered Collating Order: Genera ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Date Entered into ER Property Data Bases DisplayControl: Text Box Ordinal Position: 7 Required: False Source Field: date_enter Source Table: er_property2		
ERLE_SFLAG	AllowZeroLength: False Attributes: Variable Length Caption: ERLE Status Flag Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: ERLE Status Flag DisplayControl: Text Box Ordinal Position: 8 Required: False Source Field: erle_sflag Source Table: er_property2	Text	1
ERLE_AFLAG	AllowZeroLength: False Attributes: Variable Length Caption: ERLE Approval Flag Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: ERLE Approval FFlag DisplayControl: Text Box Ordinal Position: 9 Required: False Source Field: erle_aflag Source Table: er_property2	Text	1

ERLE Grantee Information Database/Table

Field Name	Field Attribute	Field Type	Field Size
ICNUM	AllowZeroLength: False Attributes: Variable Length Collating Order: General ColumnHidden: False ColumnOrder: 1 ColumnWidth: 2010 Description: Item Control Number DisplayControl: Text Box Ordinal Position: 1 Required: False Source Field: icnum Source Table: grant_info	Text	5
APPROVAL	AllowZeroLength: False Attributes: Variable Length Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: OPMO Approval Field DisplayControl: Text Box Ordinal Position: 2 Required: False Source Field: approval Source Table: grant_info	Text	3
COLLNAME	AllowZeroLength: False Attributes: Variable Length Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: College/University Name DisplayControl: Text Box Ordinal Position: 3 Required: False Source Field: collname Source Table: grant_info	Text	25
DEPARTM	AllowZeroLength: False Attributes: Variable Length Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Department That is Requesting Equipment DisplayControl: Text Box Ordinal Position: 4 Required: False Source Field: departm Source Table: grant_info	Text	50

ERLE Grantee Information Database/Table (continued)

Field Name	Field Attribute	Field Type	Field Size
DEP_HEAD	AllowZeroLength: False Attributes: Variable Length Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Department Heads Name DisplayControl: Text Box Ordinal Position: 5 Required: False Source Field: dep_head Source Table: grant_info	Text	50
APPFNAME	AllowZeroLength: False Attributes: Variable Length Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Applicant's First Name DisplayControl: Text Box Ordinal Position: 6 Required: False Source Field: appfname Source Table: grant_info	Text	50
APPMINT	AllowZeroLength: False Attributes: Variable Length Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Applicant's Middle Initial DisplayControl: Text Box Ordinal Position: 7 Required: False Source Field: appmint Source Table: grant_info	Text	50
APPLNAME	AllowZeroLength: False Attributes: Variable Length Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Applicant's Last Name DisplayControl: Text Box Ordinal Position: 8 Required: False Source Field: applname Source Table: grant_info	Text	50

ERLE Grantee Information Database/Table (continued)

Field Name	Field Attribute	Field Type	Field Size
ADDRESS1	AllowZeroLength: False Attributes: Variable Length Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Applicant's Address 1 DisplayControl: Text Box Ordinal Position: 9 Required: False Source Field: address1 Source Table: grant_info	Text	50
ADDRESS2	AllowZeroLength: False Attributes: Variable Length Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Applicant's Address 2 DisplayControl: Text Box Ordinal Position: 0 Required: False Source Field: address2 Source Table: grant_info	Text	50
SBUILD	AllowZeroLength: False Attributes: Variable Length Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Building Name/Number DisplayControl: Text Box Ordinal Position: 11 Required: False Source Field: sbuild Source Table: grant_info	Text	50
SCITY	AllowZeroLength: False Attributes: Variable Length Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Applicant/School City DisplayControl: Text Box Ordinal Position: 12 Required: False Source Field: scity Source Table: grant_info	Text	50

ERLE Grantee Information Database/Table (continued)

Field Name	Field Attribute	Field Type	Field Size
SSTATE	AllowZeroLength: False Attributes: Variable Length Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Applicant/School State DisplayControl: Text Box Ordinal Position: 13 Required: False Source Field: sstate Source Table: grant_info	Text	50
SZIP	AllowZeroLength: False Attributes: Variable Length Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Applicant/School Zip DisplayControl: Text Box Ordinal Position: 14 Required: False Source Field: szip Source Table: grant_info	Text	50
SPHONE	AllowZeroLength: False Attributes: Variable Length Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Applicant/School Phone Number DisplayControl: Text Box Ordinal Position: 15 Required: False Source Field: sphone Source Table: grant_info	Text	50
SFAX	AllowZeroLength: False Attributes: Variable Length Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Applicant/School fax DisplayControl: Text Box Ordinal Position: 16 Required: False Source Field: sfax Source Table: grant_info	Text	50

ERLE Grantee Information Database/Table (continued)

Field Name	Field Attribute	Field Type	Field Size
SEMAIL	AllowZeroLength: False Attributes: Variable Length Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Schools/Applicant Email Address DisplayControl: Text Box Ordinal Position: 17 Required: False Source Field: semail Source Table: grant_info	Text	50
DESC1	AllowZeroLength: False Attributes: Variable Length Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Description of how equipment will be used Ordinal Position: 18 Required: False Source Field: desc1 Source Table: grant_info	Memo	—
DESC2	AllowZeroLength: False Attributes: Variable Length Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Description of any equipment granted by the ERLE Program in the last three years Ordinal Position: 19 Required: False Source Field: desc2 Source Table: grant_info	Memo	—
CERT	AllowZeroLength: False Attributes: Variable Length Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Certifications DisplayControl: Text Box Ordinal Position: 20 Required: False Source Field: cert Source Table: grant_info	Text	3

ERLE Grantee Information Database/Table (continued)

Field Name	Field Attribute	Field Type	Field Size
PLADDRESS1	AllowZeroLength: False Attributes: Variable Length Caption: Property Location 1 Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: 4155 Description: Property Location address 1 DisplayControl: Text Box Ordinal Position: 21 Required: False Source Field: pladdress1 Source Table: grant_info	Text	50
GRANT_STATUS	AllowZeroLength: False Attributes: Variable Length Caption: Grantee Record Status Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Grantee Record Status DisplayControl: Text Box Ordinal Position: 22 Required: False Source Field: grant_status Source Table: grant_info	Text	1
NOUN	AllowZeroLength: False Attributes: Variable Length Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: name of equipment DisplayControl: Text Box Ordinal Position: 23 Required: False Source Field: noun Source Table: grant_info	Text	50
SHIPADDR1	AllowZeroLength: False Attributes: Variable Length Caption: Property Location 1 Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Shipment Address 1 DisplayControl: Text Box Ordinal Position: 24 Required: False	Text	60

ERLE Grantee Information Database/Table (continued)

Field Name	Field Attribute	Field Type	Field Size
	Source Field: shipaddr1 Source Table: grant_info		
SHIPADDR2	AllowZeroLength: False Attributes: Variable Length Caption: Shipment Address 2 Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Shipment Address 2 DisplayControl: Text Box Ordinal Position: 25 Required: False Source Field: shipaddr2 Source Table: grant_info	Text	60
SHIPADDR3	AllowZeroLength: False Attributes: Variable Length Caption: Shipment Address 3 Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Shipment Address 3 DisplayControl: Text Box Ordinal Position: 26 Required: False Source Field: shipaddr3 Source Table: grant_info	Text	60
SHIPMETH	AllowZeroLength: False Attributes: Variable Length Caption: Method of Payment Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default Description: Method of Payment DisplayControl: Text Box Ordinal Position: 27 Required: False Source Field: shipmeth Source Table: grant_info	Text	60

ERLE Organizational Property Management Officer Database/Table

Field Name	Field Attribute	Field Type	Field Size
TRACKNUMBER	AllowZeroLength: False Attributes: Fixed Size, Auto-Increment Collating Order: General ColumnHidden: False ColumnOrder: 1 ColumnWidth: Default Ordinal Position: 1 Required: False Source Field: tracknumber Source Table: opmoaut	Number (Long)	4
OPMONAME	AllowZeroLength: False Attributes: Variable Length Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default DisplayControl: Text Box Ordinal Position: 2 Required: False Source Field: opmoname Source Table: opmoaut	Text	50
SITENAME	AllowZeroLength: False Attributes: Variable Length Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: 4560 DisplayControl: Text Box Ordinal Position: 3 Required: False Source Field: Sitename Source Table: opmoaut	Text	50
ADDRESS1	AllowZeroLength: False Attributes: Variable Length Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default DisplayControl: Text Box Ordinal Position: 4 Required: False Source Field: address1 Source Table: opmoaut	Text	50
ADDRESS2	AllowZeroLength: False Attributes: Variable Length	Text	50

ERLE Organizational Property Management Officer Database/Table (continued)

Field Name	Field Attribute	Field Type	Field Size
	Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default DisplayControl: Text Box Ordinal Position: 5 Required: False Source Field: address2 Source Table: opmoaut		
ADDRESS3	AllowZeroLength: False Attributes: Variable Length Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default DisplayControl: Text Box Ordinal Position: 6 Required: False Source Field: address3 Source Table: opmoaut	Text	50
PASSWD	AllowZeroLength: False Attributes: Variable Length Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default DisplayControl: Text Box Ordinal Position: 7 Required: False Source Field: passwd Source Table: opmoaut	Text	10
USERID	AllowZeroLength: False Attributes: Variable Length Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default DisplayControl: Text Box Ordinal Position: 8 Required: False Source Field: userid Source Table: opmoaut	Text	10
EMAIL	AllowZeroLength: False Attributes: Variable Length Collating Order: General ColumnHidden: False ColumnOrder: Default	Text	30

ERLE Organizational Property Management Officer Database/Table (continued)

Field Name	Field Attribute	Field Type	Field Size
	ColumnWidth: Default DisplayControl: Text Box Ordinal Position: 9 Required: False Source Field: email Source Table: opmoaut		
PHONE	AllowZeroLength: False Attributes: Variable Length Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default DisplayControl: Text Box Ordinal Position: 10 Required: False Source Field: phone Source Table: opmoaut	Text	14
FAX	AllowZeroLength: False Attributes: Variable Length Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: Default DisplayControl: Text Box Ordinal Position: 11 Required: False Source Field: fax Source Table: opmoaut	Text	14

ERLE Site Authority Database/Table

Field Name	Field Attribute	Field Type	Field Size
TRACKNUMBER	AllowZeroLength: False Attributes: Fixed Size Collating Order: General ColumnHidden: False ColumnOrder: 1 ColumnWidth: Default Decimal Places: 0 Default Value: 0 Description: Track Number DisplayControl: Text Box Ordinal Position: 1 Required: False Source Field: tracknumber Source Table: Sitelocat	Number (Long)	4
SITELOCAT	AllowZeroLength: False Attributes: Variable Length Collating Order: General ColumnHidden: False ColumnOrder: Default ColumnWidth: 4905 Description: Site Location DisplayControl: Text Box Ordinal Position: 2 Required: False Source Field: Sitelocat Source Table: Sitelocat	Text	100